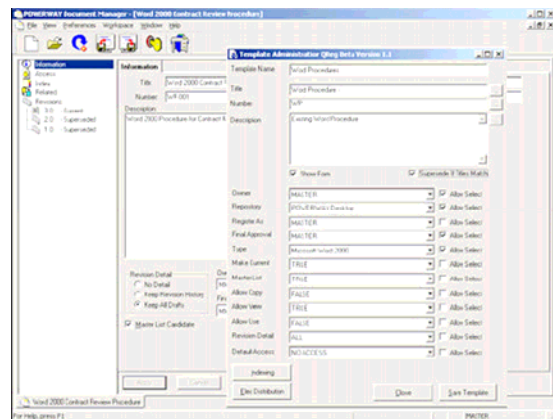


# Powerway® Document Control Quick Reg

**Powerway QuickReg lets users register multiple documents quickly and easily into Document Manager with pre-formatted templates and business rules.**



Preset templates carry all the information needed to automatically register and index multiple documents in a matter of seconds. Your documents then can be modified and managed as usual through Powerway Document Manager. In addition, QuickReg integrates with Powerway Number Dispenser for automatic document numbering.

- 'Drag-and-drop' functionality allows multiple documents to be registered at once.
- Registration of documents with matching titles allows documents to be registered into the system as current, superseding the previous versions.
- Electronic approval routing can be defined within the template.
- Templates can be established with selection items to allow flexibility.
- 'Apply Template' functionality allows mass updating of document indexing and other information.

## Saves Time & Effort

Powerway QuickReg uses preset templates to register documents into Document Manager. All the relevant information, including default access, final approval authority and document ownership can be established within QuickReg template administration.

QuickReg templates also allow information to be selected and entered during registration. For example, if several documents require the same information except for final approval authority, the same template can be used for the documents. Then, during registration, the user is prompted to enter the final approval authority for the particular document they are registering.

## Short Cut to Registration

Powerway QuickReg can be set up as an icon on your Desktop. When you drag and drop documents onto the icon, you will be prompted to select templates. QuickReg automatically registers the documents for you.

# Quick Reg

## Powerway Suite 2000

Powerway's information technology drives innovation and quality throughout the product development process from concept and design through engineering, sourcing and manufacturing. Powerway's enterprise and supply chain solutions reduce risks and costs and accelerate product delivery by enabling connectivity, visibility and real-time information sharing.

Powerway software works together to provide complete paperless document and data control, advanced quality planning, integrated quality management and real-time factory floor data collection for optimum business process standardization and document management.

Suite 2000 helps your organization overcome the problems caused by a lack of communication and collaboration such as late engineering changes, product quality issues, scrap and rework, delayed product delivery and lost sales.

## Further Information

For additional information on how Powerway's product development process solution sets can help drive quality, innovation and cost savings throughout your enterprise and extended enterprise, visit our website at [www.powerwayinc.com](http://www.powerwayinc.com), or call (800) 964-9004.



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